

**BANNING UNIFIED SCHOOL DISTRICT
161 W. WILLIAMS STREET
BANNING, CALIFORNIA**

**AGENDA FOR THE 23rd GENERAL MEETING OF
CITIZENS OVERSIGHT COMMITTEE, MEASURE R**

**Tuesday, December 10, 2013
5:00 p.m.**

Meeting to be held at:

**District Administration Center in the
Board Room**

1. **Call to Order**
2. **Roll Call and Establishment of Quorum**

Susan McQuown; Carole Ranney-Davies; Richard Krick, *Committee President*; Kerri Mariner; Jerry Heimann (*last meeting of his term*); Veronica Topete; Diana Benhar

3. **Approval of Minutes**
Approval of Minutes of October 22, 2013

4. **Communications**

Community Concerns

Individuals who wish to address the Committee are requested to complete a "Request to Address Citizens Oversight Committee" card and submit it to the Committee President prior to the beginning of the meeting. Speakers' comments are limited to three (3) minutes. Individual speakers may not give their time away to another spokesperson. The total time for public input on each agenda item or single topic is no more than ten (10) speakers or one-half (1/2) hour maximum.

Members of the public may bring before the Committee matters that are not listed on the agenda. The Committee may refer such a matter to the Superintendent or designee or take under advisement, but shall not take action at that time. The Committee may place the matter on the agenda of a subsequent meeting for action or discussion.

In compliance with the Americans with Disabilities Act, if you need special assistance, disability-related modifications or accommodations, including auxiliary aids or services, in order to participate in the public meetings of the District's Citizens Oversight Committee, please contact the office of the District Superintendent at (951) 922-2706. Notification 72 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accommodation and accessibility to this meeting.

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Community Concerns (continued)

Upon request, the District shall also make available this agenda and all other public records with this meeting in appropriate alternative formats for persons with a disability. (Reference: Ralph M. Brown Act)

Committee Concerns

Committee Members are encouraged to report on items of information not requiring comments or discussion, to the entire body at this time. (Reference: Ralph M. Brown Act)

Cabinet Comments

The Superintendent and members of the Cabinet are encouraged to report on items of information to the Committee. Other items, which may be agendaized for a later meeting, may be presented but cannot be commented upon or discussed at the meeting. (Reference: Ralph M. Brown Act)

5. Information/ Discussion

5.1 Updates from Project Architect & Construction Manager

Roger Clarke and Joe Ledesma are scheduled to attend this meeting to give updates and answer questions related to the BHS Athletic Facilities, Phase II Project

5.2 Updated Lowest Apparent Bidders List for BHS Athletic Facilities, Phase II

See updated/corrected spreadsheet(s) in this meeting's packet in relation to the following information.

Inland Building Construction Companies, Inc. – Base Bid: **\$1,714,900.00**

Kincaid Industries, Inc. – Base Bid: **\$247,660.00**

Construction Electric, Inc. – Base Bid: **\$255,460.00**

Total Construction with Alternate deductions: **\$2,218,020.00**

Total cost to Measure R (after deducting "Restroom" costs): **\$2,018,761.00**

5.3 Tracker Expenditure Reports from Vavrinek, Trine, Day & Co.

This meeting's packet will include copies of expenditure Reports showing how money was spent from Measure R Funds during 2012/13

5.4 Auditor's Assistance Regarding Validity of Current COC

This meeting's packet will include a copy of Robert Guillen's Memo to the Board of Education on the findings of the Auditor on this matter

5.5 Search for Member Active in Bona Fide Taxpayers' Organization

As Member, Jerry Heimann's COC term ends January 2014, the District is actively seeking to fill the upcoming Committee vacancy with a new Member active in a bona fide Taxpayers' Organization. To date, we have not received any response

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5.6 Review Current Measure R COC Member Terms and Qualifications

Superintendent, Robert T. Guillen will address the matter of members satisfying the 5 qualifications specified in California Ed Code §15282.

Member	Current Term Ends
Jerry Heimann	January 2014**
Kerri Mariner	December 2014*
Carole Ranney-Davies	September 2015*
Richard Krick	September 2015***
Susan McQuown	September 2015*
Diana Benhar	October 2015*
Veronica Topete	October 2015*

*First term, option to extend for two additional two-year terms

**Second term, option to extend for one additional two-year term

***Third term (final)

5.7 Review Tentative Meeting Schedule for COC 2013-14 School Year

Meetings every other month in-between Regular meeting dates of the Board of Education unless otherwise deemed necessary.

Proposed dates:

Wednesdays at 5:00 p.m. –

February 5, 2014

April 2, 2014

June 4, 2014

6. Action

6.1 Confirm Next Meeting Date and Time

Wednesday, February 5, 2014 at 5:00 p.m. at the District Offices in the Board Room

7. Future Agenda Items:

8. Adjournment