

**BANNING UNIFIED SCHOOL DISTRICT
161 W. WILLIAMS STREET
BANNING, CALIFORNIA**

**AGENDA FOR THE 29th GENERAL MEETING OF
CITIZENS OVERSIGHT COMMITTEE, MEASURE R**

**Wednesday, February 4, 2015
5:00 p.m.**

Meeting to be held at:

**District Administration Center in the
Board Room**

1. **Call to Order**
2. **Roll Call and Establishment of Quorum**

Diana Benhar; Richard Krick, *Committee President*; Kerri Mariner; Susan McQuown;
Carole Ranney-Davies; Veronica Topete; Chris McCallum

3. **Approval of Minutes**
Approval of Minutes of November 5, 2014

4. **Communications**

Community Concerns

Individuals who wish to address the Committee are requested to complete a "Request to Address Citizens Oversight Committee" card and submit it to the Committee President prior to the beginning of the meeting. Speakers' comments are limited to three (3) minutes. Individual speakers may not give their time away to another spokesperson. The total time for public input on each agenda item or single topic is no more than ten (10) speakers or one-half (1/2) hour maximum.

Members of the public may bring before the Committee matters that are not listed on the agenda. The Committee may refer such a matter to the Superintendent or designee or take under advisement, but shall not take action at that time. The Committee may place the matter on the agenda of a subsequent meeting for action or discussion.

In compliance with the Americans with Disabilities Act, if you need special assistance, disability-related modifications or accommodations, including auxiliary aids or services, in order to participate in the public meetings of the District's Citizens Oversight Committee, please contact the office of the District Superintendent at (951) 922-2706. Notification 72 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accommodation and accessibility to this meeting.

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Community Concerns (continued)

Upon request, the District shall also make available this agenda and all other public records with this meeting in appropriate alternative formats for persons with a disability. (Reference: Ralph M. Brown Act)

Committee Concerns

Committee Members are encouraged to report on items of information not requiring comments or discussion, to the entire body at this time. (Reference: Ralph M. Brown Act)

Cabinet Comments

The Superintendent and members of the Cabinet are encouraged to report on items of information to the Committee. Other items, which may be agendaized for a later meeting, may be presented but cannot be commented upon or discussed at the meeting. (Reference: Ralph M. Brown Act)

5. Information/ Discussion

5.1 BHS Project and other Measure "R" Financial Reports

Tables showing all Measure "R" \$ currently Expended/Encumbered by Resource, and a spreadsheet showing only BHS Athletic Facilities, Phase II Project Costs fiscal year to date.

5.2 Committee Concerns from November 5, 2014 Meeting

- Speakers at Football Stadium
 - Debbie Douglas, Maintenance and Operations Supervisor was contacted and responded that in the past there have been problems with the wind turning the speakers away from the stadium. She had Jerry Maples check the speakers to see if this is the problem. Jerry reported that it was not the problem and that there had been no other complaints. No further action was taken.
- Students not wearing gloves in the concession stand while handling food for sale
 - Karen Sanchez-Wright, BUSD Nutrition Services Director responded to this saying that anyone working in the concession stand is to be wearing gloves at all times.

5.3 BHS Athletic Facilities, Phase 1 Equipment list (*was tabled November 5th*)

Susan McQuown requested a list of what equipment the High School Athletics are supposed to have from Phase 1 of construction, along with an inventory of what they do have now, and where it is. Inventory sheets were included in the August meeting's packet, and an updated spreadsheet was in November 5th's packet.

MOT has installed two new storage units at BHS – one for tennis and one for baseball. This item was tabled for a second time in hopes that Patricia Ford will attend the February meeting to answer members' inventory questions. Kelly Daly, BHS Athletic Director will attend to update members on the storage units and keys.

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5.4 Shelving, Refrigerator and Ice Machine for Newest Concession Stand

Invoices and/or Purchase Orders for these items will be in the packet for this meeting. The shelving has been installed. The rest of the items listed below were ordered 1/13/2015 but had not arrived as of 1/30/2015.

- Shelving costs: \$357.23 – 3 sets; 18”Wx48”L; 4 shelves each
- Refrigerator cost: \$9,271.50
- Ice Machine cost: \$7,228.00
- Warming drawer cost: \$2,018.00
- Microwave cost: \$445.00
- Food pan warmer (for nachos): 3 @ \$415.00 each

5.5 Morongo Donation Request Update

On January 27th, the District received a phone call from a Morongo representative who had questions about the request. She didn’t have a yes or no answer and said that she would “let us know”.

5.6 Annual Report of Expenditure of Measure R Funds

A Draft copy is in the packet for this meeting, along with the Financial and Performance Audits for Measure “R” as of June 30, 2014.

- » The Report as of June 30, 2015 and for fiscal year 2013/2014 is due no later than June 30th, so must be submitted by the June 25, 2015 Board Meeting. Kookie Williams will need to have the Report approved and signed by the June 3rd Citizens’ Oversight meeting in order to submit it on time for the June 25th Board Agenda.
- » Who will present the report at the Board meeting?

5.7 Current Measure “R” COC Members and their Terms

Congratulations to Kerri Mariner, she has been Board Approved to fulfill a second term!

Member	Current Term Ends
Chris McCallum	April 2016*
Kerri Mariner	December 2016**
Carole Ranney-Davies	September 2015*
Richard Krick	September 2015***
Susan McQuown	September 2015*
Diana Benhar	October 2015*
Veronica Topete	October 2015*

*First term, option to extend for two additional two-year terms

**Second term, option to extend for one additional two-year term

***Third term (final)

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5.8 Review Tentative Meeting Schedule for COC 2014-15 School Year

Meetings every four to six months in-between Regular meeting dates of the Board of Education unless otherwise deemed necessary.

Proposed dates:

Wednesdays at 5:00 p.m. –

June 3, 2015 (*4 months*)

October 7, 2015 (*4 months from June 3rd*), November 4, 2014 (*5 months*), or December 2, 2015 (*6 months*)

6. Action

6.1 Confirm Next Meeting Date and Time

Wednesday, June 3, 2015

7. Future Agenda Items:

Carole Ranney-Davies, Susan McQuown, Diana Benhar and Veronica Topete will be sent a letter inviting them to apply for a second 2-year term in service of the Measure “R” Citizens’ Oversight Committee.

Richard Krick, Committee President, will fulfill his third and final term September 2015. A new Committee President will need to be selected by members.

8. Adjournment