

**BANNING UNIFIED SCHOOL DISTRICT
161 W. WILLIAMS STREET
BANNING, CALIFORNIA**

**MINUTES OF THE 34th GENERAL MEETING OF
CITIZENS OVERSIGHT COMMITTEE, MEASURE R**

December 13, 2016

Meeting held at:
**District Administration Center
Board/Conference Room**

1. Call to Order

The meeting was called to order at 5:32 p.m.

2. Roll Call and Establishment of Quorum

Present: Susan McQuown; Ron Duncan; Chris McCallum; Mike Rose

Absent: Diana Benhar; Richard Krick; Veronica Topete

Community Member Present: None

BUSD Staff Present: Robert T. Guillen, Superintendent of Schools; Kookie Williams, Executive Secretary; Shane Hilde, BHS Dean/A.P.

Guests Present: None

3. Approval of Minutes

Ron Duncan motioned to accept Minutes of June 7, 2016 as presented. Chris McCallum seconded the motion. There was no discussion.

Ayes – 3

Nays – 0

Abstain – 1

Motion carried

4. Communications

Community Concerns

None

Committee Concerns

None

Cabinet Comments

None

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5. Information/ Discussion

5.1 Reauthorization of the Bonds/Election

The District will be staying with Ledesma & Meyer as Construction Management for Measure M projects, but have changed Architects and are now using PJHM.

5.2 Update on Committee Concerns regarding BHS tennis courts

There was a short discussion with Robert Guillen, Superintendent, stated that the District has consultants and legal counsel looking into it.

5.3 BHS Athletic Facilities Equipment Accountability & Storage

Shane Hilde, new BHS Athletic Director (and Dean), explained the new system in place to keep track of keys, equipment and uniforms, stating that they now have a full-time Clerk in charge of keeping the records for the sports inventory that he shared. He recognizes the need to keep it ongoing and will return upon request to future meetings to give updates.

Track and field space is ready for additional storage units needed so that each athletic Department can have a separate unit. Keys, equipment and uniforms are checked out at the beginning of the season and checked back in at each season's end. Only Track coaches keep a key all year long.

5.4 Vavrinek, Trine, Day & Co., LLP (VTD) Auditor's Annual Report for 2014-2015 was tabled February 2, 2016 but not on the agenda for the June 7, 2016 meeting

Ron Duncan motioned to approve the report as presented. Chris McCallum seconded the motion.

Ayes – 4

Nays – 0

Motion carried

5.5 Vavrinek, Trine, Day & Co., LLP (VTD) Auditor's Annual Report for 2015-2016 Year

This item will be tabled until the next meeting to give members time to review it.

5.6 Current COC Members and their Terms

Mike Rose was welcomed as the newest member of the Committee.

6. Action

6.1 Confirm Next Meeting Date and Time

Wednesday, February 15, 2017 at 6:00 p.m.

Meetings were moved from Tuesdays at 5:30 p.m. to Wednesdays at 6:00 p.m.

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6.2 Confirm members' desire to serve on the Committee for Measure M Oversight

- Sue McQuown – YES
- Chris McCallum – YES
- Ron Duncan – YES
- Mike Rose – YES
- Richard Krick – YES (per email dated December 10, 2016)

Kookie Williams will contact Diana Benhar and Veronica Topete to get an answer since they were not available at the meeting to ask.

Robert Guillen invited attending members to accompany District staff and Board members to a tour of San Diego Patrick Henry High School's Fine Arts Theatre building to compare it to District needs for a Fine Arts building. The tour will take place January 6, 2017 and Kookie will contact members with more information to see if they will attend.

7. Future Agenda Items

- Measure M – discussion and proceedings
- A COC member instruction "cheat sheet" or checklist from legal advisors
- Measure R COC Annual Board Report for 2015-16 Fiscal Expenditures & 2016-2017 Committee Activities, to be submitted to the Board and the Public no later than June 30, 2017

8. Adjournment

At 6:37 p.m., Mike Rose motioned to adjourn the meeting. Ron Duncan seconded the Motion. The motion carried and the Committee adjourned at that time.

Ayes – 4

Nays – 0