

**BANNING UNIFIED SCHOOL DISTRICT  
161 W. WILLIAMS STREET  
BANNING, CALIFORNIA**

**MINUTES OF THE 9<sup>th</sup> GENERAL MEETING OF  
CITIZENS OVERSIGHT COMMITTEE, MEASURE M**

**Monday, December 10th, 2018**

6:00pm

Meeting held at:

**District Administration Center in the  
Board/Conference Room**

**1. Call to Order**

The meeting was called to order at 6:08 p.m.

**2. Roll Call and Establishment of Quorum**

Present: Susan McQuown; Veronica Topete; Chris McCallum; Richard Krick; Mike Rose

Absent: Diana Benhar; Ron Duncan

Community Member Present: None

BUSD Staff Present: Robert T. Guillen, Superintendent; Kookie Williams, Executive Secretary

Guests Present: Tom Kruse, PJHM Architects; Joe Ledesma, Ledesma & Meyer Construction Management

**3. Approval of Minutes**

Veronica Topete motioned to accept Minutes of September 17, 2018. Chris McCallum seconded the motion.

**Ayes: 5**

**Nays: 0**

**Abstains: 0**

**Motion Carried**

**4. Communications**

**Community Concerns**

None

**Committee Concerns**

None

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**4. Communications, continued...**

**Cabinet Comments**

Robert Guillen, Superintendent mentioned that bids would be opened the next day, December 12<sup>th</sup> at 2:00 p.m.

**5. Information/ Discussion**

**5.1 Measure M Financial Report**

There was discussion on BHS lightening improvements listed on the report – what and where they were (school-wide on already existing lighting, inside and outside, to improve energy efficiency). Richard Krick questioned the soft costs columns, asking why B & C did not equal A. Kookie Williams answered that, running out of room on the first page of the report, that she added the column on the second page. Tom Kruse added that the list did not show all soft costs, Kookie adding that costs that have not yet been encumbered, are not on the list. This financial report lists only encumbrances and the payments made on those encumbered amounts. Kookie said she would double-check that number in column A since it was old and may need to be changed.

**5.2 Update on DSA Approval of Architectural Drawings of Performing Arts and Career Tech Ed (CTE) buildings.**

They were approved late October.

**5.3 Performing Arts Theater and CTE building Projected Budget and Bid Process**

Joe Ledesma described the bid process and its stages. Richard asked about contingencies in respect to bid limits. Joe explained how Ledesma & Meyer watches contingencies to control them, and that change orders can sometimes be for items deemed unnecessary and things therefore balance out.

Temporary parking was discussed, and whether cost is included in bids (Susan McQuown). Richard asked if the current asphalt would be regraded. Joe and Tom explained why it will be, describing water drainage mandates, etc.

Richard asked if construction would be all steel. Tom explained the hybrid of steel & Masonry to keep costs down.

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**5.3 Performing Arts Theater and CTE building....., continued...**

There were questions which answers are dependent on the next day's bid opening.

Veronica asked about the opening behind the CTE building on the drawings in the meeting's packet, concerned whether it would be gated. Tom stated it will be.

Richard asked if there will be signage on the buildings. Tom answered that there will be provision for an electronic marquee on the Performing Arts Theater, and identification on both buildings.

Sue stated she is uncomfortable with putting a name on the building in exchange for a large monetary donation. Richard clarified that his question wasn't about naming the buildings after someone. There was discussion about donation guidelines – where names should or should not be. Plaques were mentioned as a possible way to give credit to donors.

Rickard asked about campus vulnerability at night or during events – regarding gating and security cameras outside the buildings. Tom answered that the conduits for such cameras are in the bids, but not cameras. He stated that it would likely be cheaper if the District did the cameras separately.

Richard asked about a groundbreaking ceremony, wanting to make sure we get media coverage so that the public knows the District is doing what we promised. Joe said absolutely, that by February they should be able to come up with a date and plan.

**5.4 A Current COC Members and their Terms**

Mike Rose will not be returning for a second term; Susan McQuown and Veronica Topete brought their applications to the meeting. Chris McCallum said he would like to apply for a second term, but did not bring his application.

**5.5 Review Tentative Meeting Schedule for COC 2018-19 School Year**

The next meeting was scheduled for January 14, 2019. However, it was changed to January 28<sup>th</sup> after the bid opening.

**6. Action**

**6.1 Confirm Next Meeting Date and Time**

Tuesday, January 14, 2019. At 6:00 p.m. (later changed to January, 28<sup>th</sup>)

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**7. Future Agenda Items**

Ground Breaking and Alternate Bids / Deductions

**8. Adjournment**

Veronica Topete motioned that the meeting be adjourned. Mike Rose seconded. The meeting was adjourned at 7:01 p.m.