

**BANNING UNIFIED SCHOOL DISTRICT
161 W. WILLIAMS STREET
BANNING, CALIFORNIA**

**MINUTES OF THE 10th GENERAL MEETING OF
CITIZENS OVERSIGHT COMMITTEE, MEASURE M**

Monday, February 19, 2019

6:00pm

Meeting held at:

**District Administration Center in the
Board/Conference Room**

1. Call to Order

The meeting was called to order at 6:05 p.m.

2. Roll Call and Establishment of Quorum

Present: Susan McQuown; Veronica Topete; Ron Duncan

Absent: Chris McCallum, Diana Benhar; Richard Krick

Community Member Present: None

BUSD Staff Present: Robert T. Guillen, Superintendent; Kookie Williams, Executive Secretary

Guests Present: Tom Kruse, PJHM Architects; Joe Ledesma, Ledesma & Meyer Construction Management

3. Approval of Minutes

Could not approve minutes because there was no quorum. Add to next meeting agenda.

Ayes: 0

Nays: 0

Abstains: 0

4. Communications

Community Concerns

None

Committee Concerns

None

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4. Communications, continued...

Cabinet Comments

None

5. Information/ Discussion

5.1 Measure M Financial Report

Presented with no comments, then tabled. Will add again to next agenda.

5.2 Measure M Bond Audit Report 2017-2018

Presented with no comments, then tabled. Will add again to next agenda.

5.3 Update on Budget & Bid Alternates/Deductions

Joe Ledesma explained lowest bids per L&M recommendations spreadsheet. Robert Guillen explained that the total amount of Contractor costs will be paid by Measure M, LCAP and CTE grants. Ron Duncan asked if the recommended list were the lowest bidders and if they are reputable. Joe Answered yes, and further explained the Multiple Prime delivery method to answer Ron's question about who the general contractor would be. There is no general contractor with Multiple Prime. Joe explained that Ledesma and Meyer are the Construction Management (CM) who oversee the Multi-Prime process. Tom Kruse helped clarify the relationship between the Architect and CM and how they work together to facilitate the documentation and verify that what is being built is according to specifications. Joe explained the IOR and other consultants. Sue asked about the Specialty Inspector. Joe and Tom explained the difference being that a Specialty Inspector will inspect specific materials used during construction.

5.4 Ground breaking Ceremony

Tentative March 28th at 2pm. Kookie Williams to send invitations to COC, news media and Dignitaries.

5.5 Current COC members and their Terms

Next meeting agenda to evaluate member qualifications.

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5.6 Review Tentative Meeting Schedule for COC 2018-19 School Year

Discussed

6. Action

6.1 Confirm Next Meeting Date and Time

The next meeting will be April 8 2019.

7. Future Agenda Items

- COC Annual Report
- Vote for Committee Chair for the next 2-year term

8. Adjournment

The meeting was adjourned at 7:08pm