

**BANNING UNIFIED SCHOOL DISTRICT
161 W. WILLIAMS STREET
BANNING, CALIFORNIA**

**MINUTES OF THE 19th GENERAL MEETING OF
CITIZENS OVERSIGHT COMMITTEE, MEASURE M**

**Friday, June 19, 2020
6:00pm**

Meeting held:

Via ZOOM from home due to COVID-19 Health Emergency

1. Call to Order

The meeting was called to order at approximately 6:05 p.m.

2. Roll Call and Establishment of Quorum

Present: Ron Duncan; Richard Krick; Diana Benhar; Frank Diaz, Chris McCallum

Absent: Susan McQuown, Veronica Topete

Community Member Present: Leslie Sattler & Lucy Martinez-Lara, Board Members

BUSD Staff Present: Dr. Natasha Baker, Acting Superintendent; Kookie Williams, Executive Secretary; Cornell Williams, Director of Maintenance Operations and Transportation

Guests Present: Tom Kruse & Mason McCarthy, PJHM Architects; Tim Ledesma, Ledesma & Meyer Construction Management; Bob Nicholson and Kathryn Perkins, Eric Hall & Associates

3. Approval of Minutes

Frank Diaz motioned to table the Minutes for the June 8, 2020 meeting. Chris McCallum seconded the motion.

Ayes: 5

Nays: 0

Abstains: 0

Motion Carried

4. Communications

Community Concerns

None

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Committee Concerns

None

Cabinet Comments

None

5. Information/ Discussion

5.1 Annual COC Report—2018-2019 Expenditures & Committee Activities during 2019-2020

Superintendent Dr. Natasha Baker mentioned Board requirements of a level of detail and excellence and therefore her goal of making sure the information they will ask for is on the report. She then asked Bob Nicholson and Kathryn Perkins with EH&A to give an overview of the Report.

Mr. Nicholson explained what had been removed, per the committee's request, saying there were no changes to the front end of the document from what they had seen at the prior COC meeting. He continued to say that the only change was to the Financial Reporting to the year 2018-2019 and the removal of information for the 2019-2020 year. He then turned it over to Ms. Perkins to explain the 2018-2019 financial section.

Ms. Perkins stated that she gathered the information from a report that Kookie Williams provided to her, which she outlined in categories of expenditures, stating the total amount of 2018-2019 expenditures at \$4.5.

Mr. Krick asked if this information matched the Auditor's Report for the same fiscal year. Ms. Perkins answered yes, that on page 5 of the audit report, the number matched to the penny.

Mr. Nicholson added that the letter on page 2 of the COC Annual Report and the Statement of Compliance on page 3 have Mr. Krick's name as Chairperson. Mr. Krick acknowledged and asked if there were any committee comments. There were none. Mr. Krick did however, notice two places on the document where the fiscal year had not been changed to 2018-2019.

Frank Diaz motioned to approve the new COC Annual Report with the fiscal year corrections noted. Chris McCallum seconded the motion.

Ayes: 5

Nays: 0

Abstains: 0

Motion Carried

5.1 Annual COC Report—2018-2019 Expenditures.... Cont'd

Dr. Baker asked how the Annual Reports had been presented in the past—if a Committee member attended the Board meeting to share, or if it was just a document submitted. Mr. Krick answered that it had been done both ways, that he would attend and present the report by reading it into the minutes, but if he or another member wasn't able to attend the meeting, it was just signed and submitted for the agenda and read into the minutes by the Superintendent at that time, Robert Guillen. Mr. Krick stated that if he wasn't needed, that he wouldn't mind if Superintendent Baker read this report into the minutes. It was thereby decided that Mr. Krick did not need to attend the Board meeting to present the report, and the Superintendent would take care of it.

5.2 Current COC Members and their terms

Was not discussed.

5.3 Review Tentative Meeting Schedule for COC 2020-21 School Year

Discussion of when the Construction Academy was scheduled to be complete was a deciding factor for deciding on the next meeting date.

Chris McCallum asked if the CTE building (Construction Academy) would be completed in August. Architect Mason McCarthy answered yes, probably the end of August. Architect Tom Kruse mentioned that another significant thing about the end of August is that we should have a better idea of our standing with the third application for the State Grant. Richard Krick asked if we would have this information by the August 10th date if they chose to meet then. Bob Nicholson shared that the State Allocation Board meets on the fourth Wednesday of the month, so no. Mr. Kruse added that he felt August 10 would be a good time because they should have more knowledge on possible cost savings ideas for the project. But if the committee would like information on the CTE grant, the September 14th date would be better. Mr. Krick asked if the value engineering was something that would need to be discussed in August. Tom agreed that they should have information to discuss.

Mr. Krick mentioned the tour of the construction site the COC members had taken on June 17th and the progress of the buildings. He asked if the committee would take another tour once the CTE building (Construction Academy) was complete. Tom answered that whatever the Committee is comfortable with, they are willing.

Wondering when the building would be available to start classes on the career pathways for which it was built Mr. Krick asked about the Department of the State Architect (DSA) process for stamping the site as complete and ready for occupancy. Tom explained the process and answered that DSA would issue an action of Closed With Certification once done.

5.2 Review Tentative Meeting Schedule.... Cont'd

Mr. Krick asked about the school start date, and if the District was aware of, and still going to take up the Carpenter's Union on their offer to have their own curriculum and teachers deploy the program as had previously been discussed with them before construction of the building. Dr. Baker answered they are working on the academic program and Principal Valdivia will have a big part in it.

Mr. Kruse stated that we would have to help Dr. Baker go way back to the origins of the project, and how the Carpenter's Union was originally engaged for the Construction Technology component because it is important to come full circle with that Union to see how COVID-19 has affected their ability to re-join the program for construction at BHS. They were very excited about the program but we do need to reach out to them. Dr. Baker stated that they will take a look at what was proposed, keeping in mind that the Board approves the academic process.

After further discussion Mr. McCallum stated that the bottom line is that we all want the best education for these kids, and the Carpenter's Union program is a good opportunity for the District to recruit good teachers, and for our students to have a hopeful future.

6. Action

6.1 Confirm Next Meeting Date and Time

August 10, 2020

7. Future Agenda Items

8. Adjournment

Frank Diaz motioned for the meeting to adjourn and Chris McCallum seconded the motion. Motion carried and the meeting adjourned at 6:44 p.m.

Ayes: 5

Nays: 0

Abstains: 0

Motion Carried