

**BANNING UNIFIED SCHOOL DISTRICT  
161 W. WILLIAMS STREET  
BANNING, CALIFORNIA**

**MINUTES OF THE 18<sup>th</sup> GENERAL MEETING OF  
CITIZENS OVERSIGHT COMMITTEE, MEASURE M**

**Monday, June 8, 2020  
6:00pm**

Meeting held:

**Via ZOOM from home due to COVID-19 Health Emergency**

**1. Call to Order**

The meeting was called to order at approximately 6:05 p.m.

**2. Roll Call and Establishment of Quorum**

Present: Ron Duncan; Richard Krick; Diana Benhar; Frank Diaz

Absent: Chris McCallum, Susan McQuown, Veronica Topete

Community Member Present: Leslie Sattler & Jason Smith, Board Members

BUSD Staff Present: Dr. Natasha Baker, Acting Superintendent; Kookie Williams, Executive Secretary; Cornell Williams, Director of Maintenance Operations and Transportation; Nickie Hoff, Supervisor of Fiscal Services

Guests Present: Tom Kruse & Mason McCarthy, PJHM Architects; Joe Ledesma and Tim Ledesma, Ledesma & Meyer Construction Management; Eric Hall, Bob Nicholson & Kathryn Perkins, Eric Hall & Associates

**3. Approval of Minutes**

Ron Duncan motioned to approve the Minutes for the May 11, 2020 meeting. Frank Diaz seconded, motion carried.

**Ayes: 4**

**Nays: 0**

**Abstains: 0**

**Motion Carried**

**4. Communications**

**Community Concerns**

None

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**Committee Concerns**

None

**Cabinet Comments**

Acting Superintendent Dr. Baker explained that internal fiscal concerns led to the hire of an Accounting Firm while the District flies a Chief Business Officer (CBO) position to replace Cathy Bagnara, who is now retired from the Director of Fiscal Services position. She introduced the firm Eric Hall & Associates (EH&A) and its members present at the meeting.

Bob Nicholson, Vice President of EH&A introduced himself and presented a new format for future Annual COC Reports going forward. A lengthy discussion over the content and idea behind the new format went on until around 7:15 as Bob, Kathy (also with EH&A) and Dr. Baker answered questions from members Richard Krick and Ron Duncan.

It was decided to schedule a meeting for June 19<sup>th</sup> to further discuss the Report once Mr. Nicholson had a chance to make some revisions.

**5. Information/ Discussion**

**5.1 Measure M Financial Report**

Was not discussed

**5.2 Update on Construction**

Tom Kruse updated the members on the third submission for CTE grant funds, stating that August would be the next State update.

Tim Ledesma gave a recap on progress of the Performing Arts Center (PAC). Mr. Krick asked what needs to be done on the Construction Academy before it is complete since it is further along than the PAC. Tim Ledesma answered “glass, doors, hardware, casework, woodwork finishes and then flooring”. Mr. Krick asked if it would be completed regardless of the shortfall of money. Tim answered yes. Mr. Krick asked where will the money run out, but there is not a cut and dry answer to that question.

Mr. Nicholson added that EH&A are working on Value Engineering with Joe and Tim Ledesma to see if they can find ways to cut unnecessary work, and thus, cost.

**5.3 Annual COC Report—2018-2019 Expenditures & Committee Activities during 2019-2020**

At the June 19<sup>th</sup> meeting it will be decided which Annual COC Report will be used to present the report to the Board and to the Public.

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**5.4 Current COC Members and their terms**

Was not discussed.

**5.5 Review Tentative Meeting Schedule for COC 2019-20 School Year**

Dr. Baker suggested that they meet with the COC again within the next two (2) weeks to discuss the Annual COC Report.

**6. Action**

**6.1 Confirm Next Meeting Date and Time**

June 19, 2020

**7. Future Agenda Items**

Annual COC Report format

**8. Adjournment**

Diana Benhar motioned for the meeting to adjourn, Ron Duncan seconded the motion. Motion carried and the meeting was adjourned at 7:44 p.m.

**Ayes: 4**

**Nays: 0**

**Abstains: 0**

**Motion Carried**