

**BANNING UNIFIED SCHOOL DISTRICT
161 W. WILLIAMS STREET
BANNING, CALIFORNIA**

**MINUTES OF THE 16th GENERAL MEETING OF
CITIZENS OVERSIGHT COMMITTEE, MEASURE M**

**Monday, March 2, 2020
5:00pm**

Meeting held at:

**District Administration Center in the
Board/Conference Room**

1. Call to Order

The meeting was called to order at 5:13 p.m.

2. Roll Call and Establishment of Quorum

Present: Ron Duncan; Richard Krick; Chris McCallum, Diana Benhar, Susan McQuown, Frank Diaz

Absent: Veronica Topete

Community Member Present: Board members Leslie Sattler and Laura Troutman

BUSD Staff Present: Robert T. Guillen, Superintendent; Kookie Williams, Executive Secretary

Guests Present: Mason McCarthy, PJHM Architects

3. Approval of Minutes

Susan McQuown motioned to approve the Minutes for the November 18, 2019 meeting. Frank Diaz seconded, motion carried.

Ayes: 6

Nays: 0

Abstains: 0

Motion Carried

4. Communications

Community Concerns

None

Committee Concerns

None

**Citizens Oversight Committee, Measure M
Minutes for Meeting of March 2, 2020
Page 2**

Cabinet Comments

Robert Guillen, Superintendent mentioned the construction site walk that Committee members took just prior to this meeting, saying that it was good and informative.

5. Information/ Discussion

5.1 Measure M Financial Report-

There was discussion of the two (2) \$3,000,000 CTE grants received from the State and the amount still needed to complete the Measure M project. Mr. Guillen explained that the District had submitted a third grant application for \$3,000,000, and had received word that the application scored high enough to move on to the second step—to submit an application to OPSC asking for the funding. This will cover the \$2,000,000 still needed for construction and Furniture and Equipment for the buildings.

Richard Krick asked if the project is set up for the next Superintendent to take over since Mr. Guillen is retiring the end of June. The answer was unknown at the time.

Sue McQuown asked if we will know if the District has been approved for the third \$3,000,000 before Mr. Guillen retires. Kookie Williams answered that we are hoping to hear that the grant has been approved sometime in late May.

Kookie explained the Measure M funds as of 7-1-19, expended to date. She also explained Miscellaneous Soft Costs and how they fit into the Financial Report (Architectural fees are counted as soft costs).

Ron Duncan motioned that the Financial Report be approved. Chris McCallum seconded the motion. Motion carried.

**Ayes: 6
Nays: 0
Abstains: 0
Motion Carried**

5.2 Update on Construction

The construction site walk was the best update of the project. Members were given a tour of the construction site prior to this meeting and questions were answered there.

Chris asked when the students would be able to use the buildings. Robert answered that it should be ready by Second Semester 2021.

5.3 Annual Measure M Financial Audit

Richard asked if the \$4,526,819 on page 5 included the purchase of the new properties on West Westward Avenue, next the high school. Kookie answered that some of the testing required to purchase the properties was paid for by Measure M funds. Using an aerial board map, Robert explained plans for future use of the (approximately) 30 acres, plus 14 acres from the Rancho San Gorgonio Development project, and the Gilman Home Flood Channel area, which will be just under 80 acres of all usable land.

Frank Diaz motioned to accept the Audit for the year ended June 30, 2019. Chris seconded the motion. Motion carried.

**Ayes: 6
Nays: 0
Abstains: 0
Motion Carried**

5.4 Current COC Members and their terms

Richard brought up a discussion on renewing each of the member's terms sooner than later to ensure they would be on the committee until the Measure M project was complete. They all want to see the project through until the end. Ron motioned to apply to extend their terms until 2023 now. Diane Benhar seconded the motion. Motion carried.

**Ayes: 6
Nays: 0
Abstains: 0
Motion Carried**

Diane said that she felt that Robert should also be able to stay and see the project to the end, since it was his idea, he was instrumental in getting the measure passed in November 2016, and had also procured \$6,000,000 in additional funds for the project, and possibly another \$3MM. She felt strongly that he should be the one to get credit for the completion of the CTE buildings. Others agreed, but realized it was not up to him.

5.5 Review Tentative Meeting Schedule for COC 2019-20 School Year

Monday, May 11, 2020 at 5:00pm, immediately after conclusion of another construction site tour at 4pm. And again on June 8, 2020, immediately after a third construction site tour at 4pm. Chris motioned to accept both of these dates. Frank seconded the motion. Motion carried.

**Ayes: 6
Nays: 0
Abstains: 0
Motion Carried**

**Citizens Oversight Committee, Measure M
Minutes for Meeting of March 2, 2020
Page 4**

6. Action

6.1 Confirm Next Meeting Date and Time

May 11, 2020

7. Future Agenda Items

Approve final draft of COC Annual Report

8. Adjournment

Multiple motions for meeting to adjourn, as well as multiple seconds. Motion carried and the meeting was adjourned at 6:21pm.

Ayes: 6

Nays: 0

Abstains: 0

Motion Carried