

**BANNING UNIFIED SCHOOL DISTRICT  
161 W. WILLIAMS STREET  
BANNING, CALIFORNIA**

**AGENDA FOR THE 24<sup>th</sup> GENERAL MEETING OF  
CITIZENS OVERSIGHT COMMITTEE, MEASURE R**

**Wednesday, February 5, 2014  
5:00 p.m.**

Meeting to be held at:

**District Administration Center in the  
Board Room**

1. **Call to Order**
2. **Roll Call and Establishment of Quorum**

Diana Benhar: Richard Krick, *Committee President*; Kerri Mariner; Susan McQuown;  
Carole Ranney-Davies; Veronica Topete

3. **Approval of Minutes**  
Approval of Minutes of December 10, 2013

4. **Communications**

**Community Concerns**

Individuals who wish to address the Committee are requested to complete a "Request to Address Citizens Oversight Committee" card and submit it to the Committee President prior to the beginning of the meeting. Speakers' comments are limited to three (3) minutes. Individual speakers may not give their time away to another spokesperson. The total time for public input on each agenda item or single topic is no more than ten (10) speakers or one-half (1/2) hour maximum.

Members of the public may bring before the Committee matters that are not listed on the agenda. The Committee may refer such a matter to the Superintendent or designee or take under advisement, but shall not take action at that time. The Committee may place the matter on the agenda of a subsequent meeting for action or discussion.

In compliance with the Americans with Disabilities Act, if you need special assistance, disability-related modifications or accommodations, including auxiliary aids or services, in order to participate in the public meetings of the District's Citizens Oversight Committee, please contact the office of the District Superintendent at (951) 922-2706. Notification 72 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accommodation and accessibility to this meeting.

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**Community Concerns (continued)**

Upon request, the District shall also make available this agenda and all other public records with this meeting in appropriate alternative formats for persons with a disability. (Reference: Ralph M. Brown Act)

**Committee Concerns**

Committee Members are encouraged to report on items of information not requiring comments or discussion, to the entire body at this time. (Reference: Ralph M. Brown Act)

**Cabinet Comments**

The Superintendent and members of the Cabinet are encouraged to report on items of information to the Committee. Other items, which may be agendaized for a later meeting, may be presented but cannot be commented upon or discussed at the meeting. (Reference: Ralph M. Brown Act)

**5. Information/ Discussion**

**5.1 Updates from Project Architect & Construction Manager**

Roger Clarke and Joe Ledesma are scheduled to attend this meeting to give updates and answer questions related to the BHS Athletic Facilities, Phase II Project. Questions raised during the December 10<sup>th</sup> meeting:

- Tennis Court Surface – The design is a 3,000 PSI 6” PCC slab over 2” of sand with rebar reinforcing #5’s 12” on center each way. Sub grade compaction to be 90%
- Feasibility of Adding Drinking Fountains at Tennis Courts – Ledesma & Meyer have issued an RFI indicating the need for a design. The architect has provided a location for the drinking fountain. Plans are being completed for the contractor
- Possible Higher Model of Tennis Court Poles/Fixtures – FBA (electrical engineer) has reviewed the current specifications and determined that an upgrade is not necessary; more expensive fixtures would not increase quality of light
- Tennis Court Separation Fencing – All court fencing is at 12’ with the exception of the short fencing to keep ball chasing at a minimum. That fence is 3’ high.
- Reminder to push back Entrance Gate (north drive approach) – This is not a requirement from CalTrans. Architect recommends either no move, or to move only the North (entry) Gate
- Review North Slope behind retaining wall for possible options for soil stabilization – Approximately 4,200 square feet (that is the entire slope even east of the tennis courts). Pricing for the Rip Rap:
  - 4,200 x \$3.50 = \$14,700.00 – per current contractors’ Schedule of Values
  - 4,200 x \$7.00 = \$29,400.00 – LMCCI estimating per guidelines – Cal Trans
- Benches – There are benches at each court with a 14 seat capacity (21 feet in length)
- Power – There is one power receptacle at each tennis court

**5.2 BHS Classroom Expenditure Report from 2012/13**

*Expenses By Date and Fiscal Year for BHS Classroom legal Expenses:* The bottom line dated 6/30/2013 for Fagen, Friedman, Fulfroost shows “Gym” in the Description column. The Gym was paid for out of Measure “L” funds and so Legal issues regarding the Gym should not be paid for out of Measure “R” funds. Upon reconciliation of the data entry in the Tracking system and the Fagen, Friedman, Fulfroost file, it was found that the entry in the Description column was made in error, as the payment entered on that line was actually related to the Solar Panel issue on the 2-story classroom structure, built with Measure “R” funds. Copies of the invoice for this entry are included in your packet for this meeting.

**5.3 Tracker Expenditure Reports from Vavrinek, Trine, Day & Co.**

This meeting’s packet will include copies of expenditure Reports showing Measure R Funds spent during the current fiscal year through January 27, 2014.

**5.4 Search for Member Active in Bona Fide Taxpayers’ Organization**

The District is no longer seeking a new Member active in a bona fide Taxpayers’ Organization, as Susan McQuown has joined the Howard Jarvis Taxpayers’ Association to fulfill the requirement. To date, we have not received any applications to fill the current Committee vacancy of a seventh member but are following up on referrals.

**5.5 Letter (email) of Concern from COC member McQuown**

A copy of the email is included in this meeting’s packet. Three areas of concern are:

- *Annual Reports advising the Public of BUSD compliance with Measure R Funds*
  - Have we advised the Public?
  - How is this done? (*President Krick*)
  - Reviewing previous Committee Reports
- *Bond revenues and administrative salaries*
  - Is the District allocating Administrative salaries (or have they in the past) to be expended using Bond revenues?
    - See packet copy of 2008 Letter from Legal & Attachment “A”
- *Legal expenses using Bond revenues*
  - If we continue to spend Measure R funds on Legal fees, will there be enough to finish the Project?

Robert T. Guillen, Superintendent and Peggy Reyes will address these issues.

**5.6 Current Measure “R” COC Members and their Terms**

<b>Member</b>	<b>Current Term Ends</b>
VACANT	
Kerri Mariner	December 2014*
Carole Ranney-Davies	September 2015*
Richard Krick	September 2015***

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**Current Measure “R” COC Members and their Terms, (continued)**

Susan McQuown	September 2015*
Diana Benhar	October 2015*
Veronica Topete	October 2015*

\*First term, option to extend for two additional two-year terms

\*\*Second term, option to extend for one additional two-year term

\*\*\*Third term (final)

**5.7 Review Tentative Meeting Schedule for COC 2013-14 School Year**

Meetings every other month in-between Regular meeting dates of the Board of Education unless otherwise deemed necessary.

Proposed dates:

Wednesdays at 5:00 p.m. –

April 2, 2014

June 4, 2014

**6. Action**

**6.1 Confirm Next Meeting Date and Time**

Wednesday, April 2, 2014 at 5:00 p.m. at the District Offices in the Board Room

**7. Future Agenda Items:**

**8. Adjournment**