

**BANNING UNIFIED SCHOOL DISTRICT
161 W. WILLIAMS STREET
BANNING, CALIFORNIA**

**MINUTES FOR THE 10th GENERAL MEETING OF
THE CITIZENS OVERSIGHT COMMITTEE, MEASURE R**

December 1, 2009

Meeting held at:

**District Administrative Office
Board Room**

1. Call to Order

The meeting was called to order at 3:10 p.m. by Director of Facilities Ken Miller in the absence of Committee President Richard Krick.

2. Roll Call and Establishment of Quorum

Present are members, Tracy Wells, and Martha Bederio. New member, Jerry Heimann, was tardy. Absent are members Helen Amestoy, Richard Krick, and Lewis Robertson. A quorum was not established.

Administrators present: Ken Miller, Director of Facilities and staff present: Gerri Parr, facilities account clerk.

3. Communications

During this section of the meeting topics were discussed which included bolstering Citizens Oversight Committee meeting attendance such as mailing meeting notices and agendas through U S Mail as well as email, and phoning the members a day or two in advance of the meeting. Also, Committee members discussed prospective candidates for filling the final (seventh) unoccupied seat on the Committee. Also, Mrs. Bederio discussed a concern about door locks at selected rooms at Coombs and Hoffer. Ken Miller said the concern will be investigated and reported on.

4. **Information/ Discussion**

4.1 Presentation of Measure R Project Information

Director of Facilities Ken Miller discussed the status of all present and future Measure R funded projects. A written project status report regarding the current Measure R funded projects was distributed to the Citizens Oversight Committee members. That report is attached.

4.3 Presentation of Measure R Program Expenditures

Director of Facilities Ken Miller provided financial information regarding all Measure R projects. Expenses and income for all of the Measure R projects are contained in this report that was distributed to the Citizens Oversight Committee and discussed. This report is attached.

5. **Action**

5.1 Establish Future Meeting Date and Time

A time and date of noon on Tuesday, March 2, 2009 was set for the next Committee meeting. Planned is a Field Trip to visit the projects at Banning High School to be preceded by a lunch at Nicolet Middle School. This was established by consensus of the members present.

6. **Future Agenda Items**

None requested.

7. **Adjournment**

The meeting was adjourned at 4:10 p.m. by consensus of the members present.

**Report to Measure R Citizens Oversight Committee
Banning Unified School District
December 1, 2009**

Modernization Projects Phase 2

Hemmerling Elementary School

Restroom tile has been installed and t-bar ceilings are being completed in the classrooms of Building "A". Painting is ongoing in the administration area as well as the exterior of the building. Casework and tack boards are being installed in classrooms. The project is also on schedule for the reoccupancy of Building "A" during Winter Break.

The new marquee plans have been approved by the state architect and the sign is being manufactured and installation is being scheduled.

Hoffer Elementary School

The kindergarten building is very near completion. Finishes are being installed which include plumbing and electrical, final paint, tack boards, door hardware, flooring and casework.

Hoffer's marquee received State Architect approval on November 16. The sign is in production and installation is being scheduled. Infrastructure installation is scheduled for the Winter Break.

Nicolet Middle School

Electrical and plumbing demolition is underway in the Science Building. Major concrete flatwork demolition took place during Thanksgiving Week to minimize the noise impact to classrooms.

New Construction

Two-Story Classroom Addition for Banning High School

Earthwork is under way. Building materials are being submitted for approval.

Athletic Facilities at Banning High School

The public review period for the Mitigated Negative Declaration document closed on Wednesday, November 25. A public hearing and a resolution on the document are on the December 10 agenda of the Board of Education.

The bidding period for Increment 1 is scheduled to close December 10.

End of Report

