

**BANNING UNIFIED SCHOOL DISTRICT  
161 W. WILLIAMS STREET  
BANNING, CALIFORNIA**

**MINUTES OF THE 24<sup>th</sup> GENERAL MEETING OF  
CITIZENS OVERSIGHT COMMITTEE, MEASURE R**

**February 5, 2014**

Meeting held at:  
**District Administration Center  
Board Room**

**1. Call to Order**

The meeting was called to order at 5:20 p.m.

**2. Roll Call and Establishment of Quorum**

Present: Richard Krick, *Committee President*; Susan McQuown; Carole Ranney-Davies; Kerri Mariner; Diana Benhar (*had to leave at 7:00*)

Community Member Present: None

BUSD Staff Present: Robert T. Guillen, Superintendent of Schools & Kookie Williams, Account Technician

Guests Present: Peggy Reyes, Facilities Consultant, Dan Goon and June Lindsey of Ruhnau, Ruhnau & Clarke, Project Architects, & Joe Ledesma of Ledesma & Meyer, Project Construction Management

**3. Approval of Minutes**

Motion by Carole Ranney-Davies to **Approve** Minutes of February 5, 2014:

Diana Benhar seconded the Motion to **Approve**

**Ayes – 5**

**Nays – 0**

**4. Communications**

**Community Concerns**

None

### **Committee Concerns**

Kerri Mariner and Sue McQuown distributed pictures of the BHS worksite that showed dying vegetation, exposed loose wires, a sprinkler main and a booster pump that wasn't working.

Ms. Mariner and Mrs. McQuown also distributed pictures of an area at Nicolet Middle School that taped off an area of a messy dirt stockpile.

### **Cabinet Comments**

Peggy Reyes explained that a contractor had damaged the sprinkler main and that they are required to bring the system back to the same condition it was in when they encountered it. She expressed concern that a gate was open for access to anyone other than construction crews and requested that further site visits be set up prior so that members can be accompanied by a representative of the construction management to ensure safety. Members agreed to notify Kookie Williams to set up any future site visits.

Joe Ledesma explained that as of the date of this meeting, the broken sprinkler system was being corrected and that other issues represented by the pictures distributed to the members of the construction site had already been taken care of. He also stated that he would be happy to escort members with prior notification around the worksite and would check on the gate opening where Mrs. McQuown and Ms. Mariner had entered the work area and make sure the safety fence was secured.

Robert Guillen explained that there was no Project construction of any kind going on at Nicolet at the time of this meeting and that the District's Maintenance Operations Department was in the midst of putting up fencing at the area in question. It therefore, was not a Bond (Measure R) issue.

## **5. Information/ Discussion**

### **5.1 Updates from Project Architect & Construction Manager**

Dan Goon and Joe Ledesma gave updates and answered questions raised during the December 10<sup>th</sup> meeting as follows:

- Tennis Court – each individual court does meet CIF requirements

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- Feasibility of Adding Drinking Fountains at Tennis Courts – one of the two fountains will be deleted from the Concession area and placed at the Tennis Courts instead
- Tennis Court Poles/Fixtures – the current design is adequate
- Tennis Court Separation Fencing – from fence to fence (as explained and illustrated by Mr. Goon) the opening is approximately 20 feet
- Push back Entrance Gate (north drive approach) – this is in the works
- Review North Slope behind retaining wall for possible options for soil stabilization – this will be a Change Order (Mrs. McQuown expressed that there should have been a Design Committee so that this Committee didn't have to make decisions regarding change orders)
- Benches – the benches will be concrete. Mr. Krick inquired about “notches” to keep skaters from boarding across them. Joe Ledesma stated that he would look at options of “cliff style” for the notches and he introduced the “boulder concept” for both ends of the benches

**5.2 BHS Classroom Expenditure Report from 2012/13**

To be tabled until the next meeting (April 2, 2014) to allow members time to go over the information.

**5.3 Tracker Expenditure Reports from Vavrinek, Trine, Day & Co.**

To be tabled until the next meeting (April 2, 2014) to allow members time to go over the information.

**5.4 Search for Member Active in Bona Fide Taxpayers' Organization**

Sue McQuown has joined the Howard Jarvis Taxpayers' Association to fulfill the requirement of the current Committee. There is currently one vacancy in the Committee

**Motion** to table items 5.3 & 5.4 by Carole Ranney-Davies.

Motion **seconded** by Sue McQuown.

**Ayes** – 5

**Nays** – 0

**5.5 Letter (email) of Concern from COC member McQuown**

It was decided that the District needed to make the Facilities webpages more easily accessible after discussion as to what is currently there and whether they are considered Annual Reports to the Public regarding BUSD compliance with the spending of Bond monies. Members discussed what it means to do this and how it should be done. Peggy Reyes shared her experience with doing so in other Districts; that being that the COC President would take the current Bond Audit to a Board Meeting where he or she would present it to the Board/Public in agreement with its contents and state that the District was in compliance. Use of school marquees was mentioned in regards to public notification.

The legal letter from Bowie, Arneson, Wiles & Giannone dated 2008 regarding Bond revenues and administrative salaries was discussed. Robert Guillen stated that currently no administrative salaries were being paid for from Measure R funds.

Legal obligations currently coming out of Measure R funds (BHS 2-classroom Solar Panels) will eventually have to come out of the General funds because the District cannot stop now what it has begun, or it will totally lose out because of issues in need of reparation.

**6. Action**

**6.1 Establish Future Meeting Date and Time**

The Committee Members present at the time, by consensus approved the next meeting time and date of *5:00 p.m. on Wednesday, April 2, 2014 in the District Office Board Room.*

The future meeting date and time concluding in June 2014, was also agreed upon as follows:

Wednesday at 5:00 p.m. –  
June 4, 2014

**7. Future Agenda Items**

All Expenditure Reports for current fiscal year through January 27, 2014, as well as the one BHS Classroom Expenditure Report from fiscal year 2012/13 which shows the error in the description entry. (Information/Discussion items 5.2 7 5.3)

**8. Adjournment**

At 7:40 p.m., Kerri Mariner motioned that the meeting adjourn. Carole Ranney-Davies seconded the Motion. The motion carried and the Committee adjourned at that time.