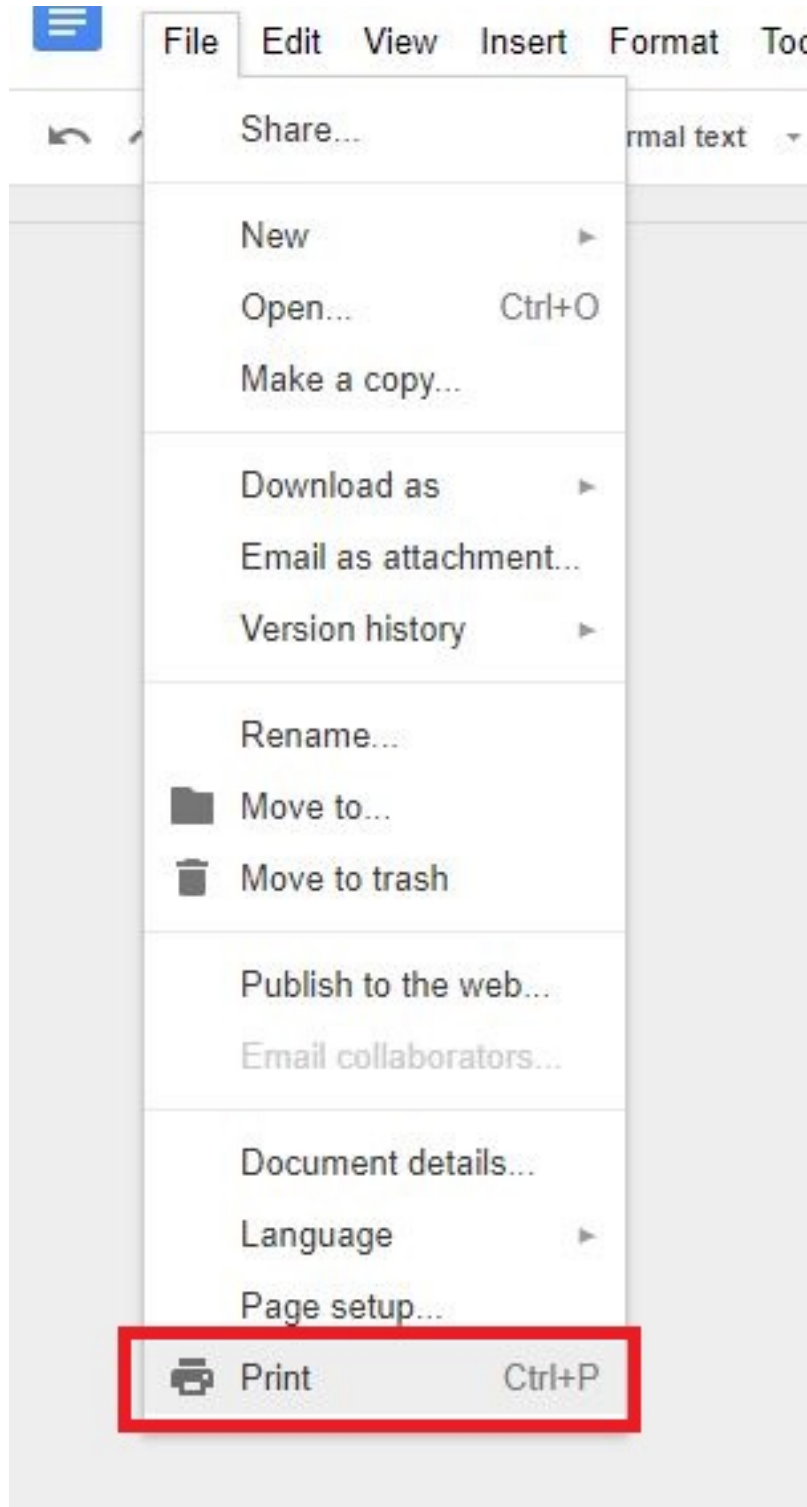
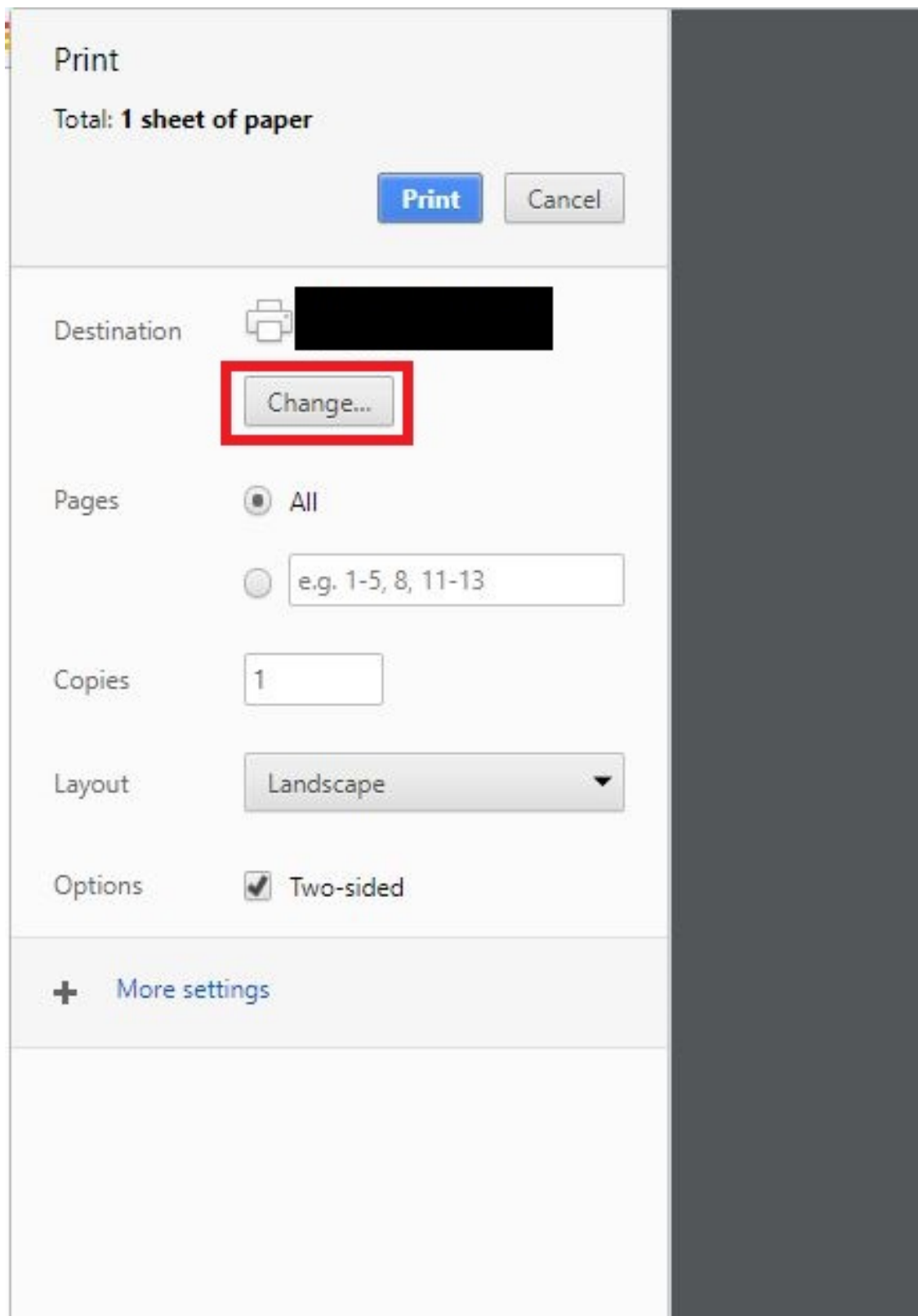


How to Print from a Chromebook

1. Go to the **File** menu and click print or use command **Ctrl+P** to print:



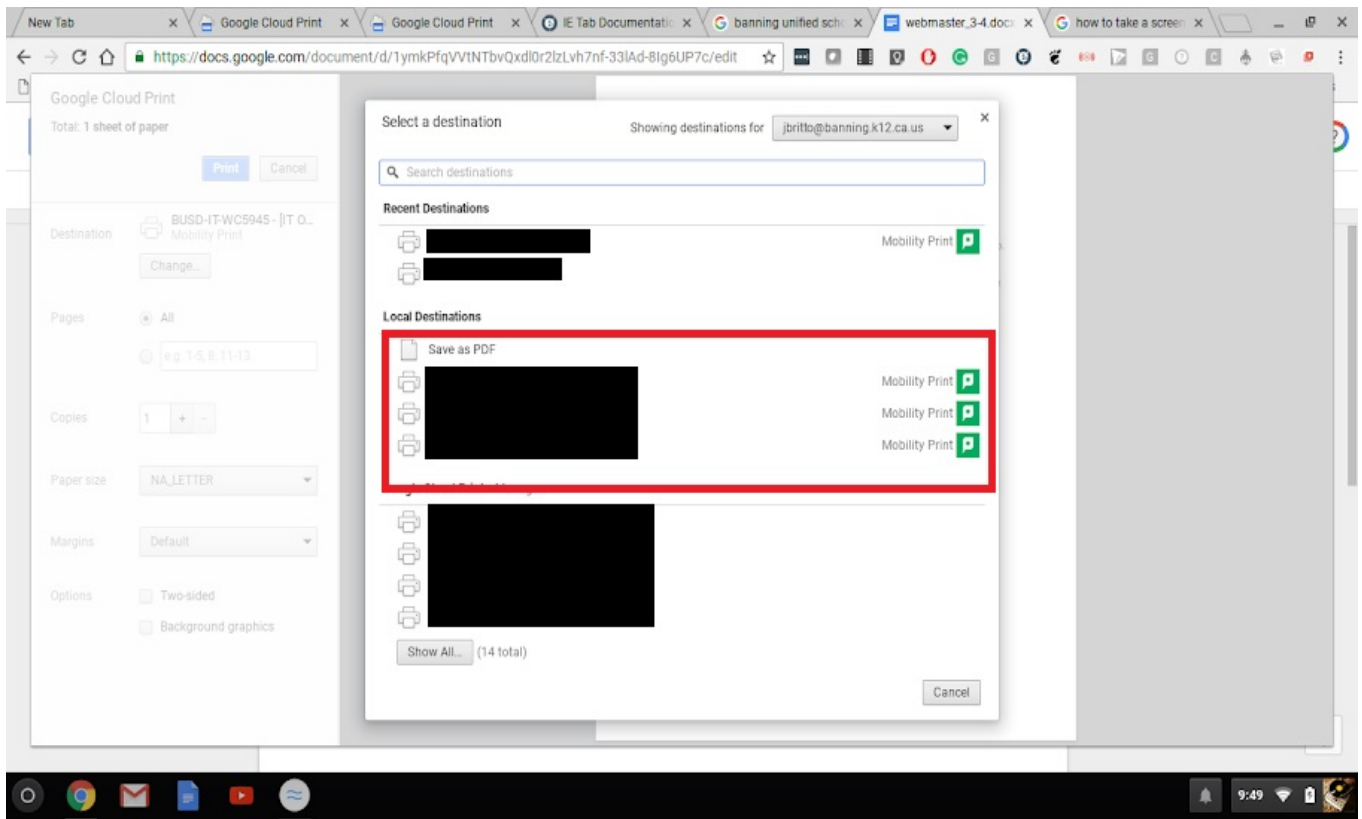
2. Before selecting **Print** click **Change...** under the Destination:



The image shows a print dialog box with the following sections and controls:

- Print** section: Total: 1 sheet of paper. Buttons: **Print** (blue), **Cancel** (grey).
- Destination** section: A printer icon next to a blacked-out name. A **Change...** button is highlighted with a red rectangle.
- Pages** section: Radio button selected for **All**. A text input field contains "e.g. 1-5, 8, 11-13".
- Copies** section: A text input field contains the number **1**.
- Layout** section: A dropdown menu is set to **Landscape**.
- Options** section: A checked checkbox for **Two-sided**.
- More settings** section: A blue plus sign icon followed by the text **More settings**.

3. Under **Local Destinations**, select the printer in your classroom (Make sure the printer has Mobility Print and the logo like the example below.):



4. After selecting your printer click on the **Print** button and the sign-in screen below will appear. Enter your username (not your full email just username) and password, then press **Print** once more:

Password required to print

Username
username

Password
●●●●●●●●

Remember me for 7 days

Print

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